ELEARNINGNEWS ARTICLE

Year 7 - number 240 Wednesday 29 march 2023

Online trainer for e-learning

Let's find out who he/she is, what activities he/she performs and what skills the online course teacher must possess.

The online e-learning trainer is a highly skilled professional who is responsible for designing and delivering distance learning courses through online platforms. This job requires a wide range of skills, competencies, and soft skills that enable him or her to create an engaging and effective learning experience for learners.

Who is the online trainer?

The online trainer is a professional who is specifically trained in e-learning and has extensive experience in distance learning. In addition, he or she must be well versed in digital technologies and online learning platforms.

What skills does he/she possess?

The online trainer must possess numerous skills, including:

1. **Design skills**: must be able to design an effective training course that is able to meet the needs of the participants.
2. **Knowledge of digital technologies**: must have good knowledge of video editing software, distance communication tools and online learning platforms.
3. **Writing skills**: must be able to write engaging and engaging texts for educational materials.
4. **Communication skills**: must be able to communicate clearly and effectively with students, even at a distance.
5. **Organizational skills**: must be able to manage his/her own business independently, organizing work efficiently.

What training has he/she had?

The online trainer usually has basic training in pedagogy or psychology, which gives him knowledge of learning theories and teaching methodologies. In addition, he or she must have specific training in e-learning and a good knowledge of digital technologies.

What are your competencies and soft skills?

The online trainer must possess numerous skills, including:

1. **Knowledge of digital technologies**: he/she must have good knowledge of video editing software, distance communication tools and online learning platforms.
2. **Design skills**: must be able to design an effective training course that meets the needs of participants.
3. **Writing skills**: must be able to write engaging and engaging text for training materials.
4. **Communication skills**: must be able to communicate clearly and effectively with students, even at a distance.
5. **Organizational skills**: must be able to run his or her own business independently, organizing work efficiently.

In addition, the online trainer must possess numerous soft skills, including:

1. **Problem-solving skills**: must be able to solve any technical or educational problems that may arise during distance learning.
2. **Patience**: must be able to handle difficult or problematic situations with students.
3. **Ability to work in teams**: must be able to collaborate with other professionals in the field to carry out joint projects.
4. **Self-discipline**: must be able to organize his/her work independently and meet deadlines.

What are the types of activities he or she performs?

The online trainer performs numerous activities, including:

1. **Course design**: must design and implement distance learning courses, defining the objectives, content, methodologies and tools.
2. **Production of learning materials**: must create engaging and interactive learning materials, such as video lectures, exercises and quizzes.
3. **Management of learning platforms**: must manage online learning platforms, monitoring student activity and providing technical support.
4. **Student assessment**: must assess students through exams, quizzes and other tools, checking the achievement of learning objectives.
5. **Student training**: must provide support to students, answering their questions and helping them overcome any difficulties.

What is your work process?

The online trainer follows a work process that includes several steps, including:

1. **Needs analysis**: he must analyze the needs of learners and define learning objectives.
2. **Course design**: he must design the course, defining the content, methodologies and tools.
3. **Production of learning materials**: must create learning materials, such as video lectures, exercises and quizzes.
4. **Course publishing**: must publish the course on the online learning platform and promote it among students.
5. **Activity management**: must manage students' activities on the platform, monitoring their progress and providing technical support.
6. **Student assessment**: must assess students through exams, quizzes and other tools.
7. **Course updating**: must update the course according to student feedback and technological developments.

In summary, the online trainer is a highly skilled professional who is responsible for designing and implementing distance learning courses through online platforms. This job requires a wide range of skills, competencies, and soft skills that enable him or her to create an engaging and effective learning experience for students.